

AUDITORS REPORT

To,
The Members,
AMAN
Almora

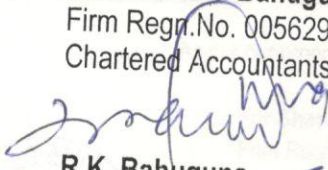
We have audited the attached Balance Sheet AMAN, Almora as at 31/03/2011 and the annexed Receipt & Payments Account and Income & Expenditure Account for the year ended on that date and report that:-

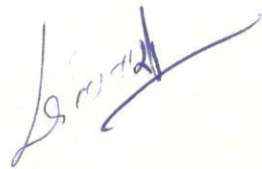
- a> We have obtained all the information and explanations which, to the best of our knowledge and belief, were necessary for the purpose of the audit.
- b> In our opinion, proper books of accounts, have been kept by the Society so far as appears from our examination of such books.
- c> The Balance Sheet & Receipt & Payments Account and Income & Expenditure dealt with by this report are in agreement with the books of accounts.

Dated: 02 AUG 2011
Place: Kathgodam



For Sharda & Bahuguna
Firm Regn.No. 005629C
Chartered Accountants


R.K. Bahuguna
Partner
Membership No. 074151



AMAN , ALMORA (U.K.)

**BALANCE SHEET AS AT 31/03/2011
Consolidated**

| LIABILITIES | AMOUNT(Rs.) | ASSETS | AMOUNT(Rs.) |
|---|--------------|-------------------------------|--------------|
| <u>CAPITAL FUND</u> | | <u>FIXED ASSETS</u> | |
| Opening Balance | 217,212.00 | <u>Local A/c</u> | |
| Less: Excess of Income over Expenditure | 235,245.00 | Computer | 85,310.00 |
| | | Photocopy Machine | 78,295.00 |
| | | | 163,605.00 |
| Grant Utilises for Fixed Assets (Local A/c) | 163,605.00 | <u>FCRA</u> | |
| Grant utilised for Fixed Assets (FCRA) | 1,060,599.00 | Furniture & fixture | 15,655.00 |
| | | Vehicle | 772,320.00 |
| <u>SECURED LOANS</u> | | Office Equipment | 96,708.00 |
| | | Furniture & Fixture | 52,736.00 |
| <u>UNSECURED LAONS</u> | | Electrical Equipment | 67,280.00 |
| | | Computer | 55,900.00 |
| | | | 1,060,599.00 |
| <u>CURRENT LIABILITIES & PROVISION</u> | | <u>CURRENT ASSETS</u> | |
| <u>Local A/c</u> | | <u>Closing Balance</u> | |
| Expenses Payable (Local) | | <u>Cash in hand</u> | |
| FCRA | | Local Account | 3,748.00 |
| | | FC Account | 1,198.00 |
| Unutilised Grant | 1,524,304.63 | | 4,946.00 |
| | | <u>Cash at Bank</u> | |
| | | <u>Local Account</u> | |
| | | State Bank of India,Almora | 448,709.00 |
| | | <u>FC Account</u> | |
| | | Canara Bank | 1,523,106.63 |
| | | | 1,971,815.63 |
| | | | |
| | 3,200,965.63 | | 3,200,965.63 |

As per our report of even date.



For Sharda & Bahuguna
Frim Regn. No. 005629C
Chartered Accountants

R.K. Bahuguna
Partner
M.No. 074151

Dated: **02 AUG 2011**
Place: Kathgodam

AMAN , ALMORA (U.K.)

**INCOME & EXPENDITURE ACCOUNT FOR THE YEAR ENDED 31/03/2011
CONSOLIDATED**

| EXPENDITURE TO, | | INCOME BY, | |
|---|--------------|---|--------------|
| <u>LOCAL ACCOUNT</u> | | <u>LOCAL ACCOUNT</u> | |
| Traveilling | | 3,542.00 Donation | 245,000.00 |
| Training & Workshop | | 960.00 Misc. Receipts | 2,680.00 |
| Repair & Maintenance | | 503.00 | |
| Rates & Taxes | | 1,000.00 | |
| Bank charges | | 50.00 <u>FCRA ACCOUNT</u> | |
| Audit Fee | | 4,000.00 | |
| Br... Keeping Exp. | | 480.00 <u>Grant from</u> | |
| Programme | | 1,900.00 Opening Balance | 789,276.00 |
| | | TDH-BMZ, Pune | 4,267,668.00 |
| | | Bank Intt. | 39,117.00 |
| <u>FCRA ACCOUNT</u> | | <u>Grant from CGP</u> | |
| <u>TDH</u> | | Opening Balance | 901.00 |
| <u>PROGRAMME COST</u> | | Grant-in-Aid | 135,000.00 |
| Emergency Shelter | 1,463,985.00 | Project grant for CGP National workshop | 99,000.00 |
| Equipments for disaster prevention | 14,640.00 | Bank Intt. | 5,547.00 |
| Green House-Poly House | 52,205.00 | <u>Grant from</u> | |
| Seed Bank | 20,000.00 | INSAF, New Delhi | 268,200.00 |
| Goat Rearing | 186,600.00 | Bank Intt. | 1,301.00 |
| Poultry Farming | 10,220.00 | <u>Grant from</u> | |
| Mountaineering Equipments | 136,154.00 | Opening Balance | 323,758.00 |
| Educational Material for children | 19,971.00 | Bank Intt. | 1,302.00 |
| Educational Material for children | 19,971.00 | <u>Grant from</u> | |
| Development of women participation | 35,438.00 | OXFAM LUCKNOW | 1,587,650.00 |
| Development of income of women | 68,891.00 | Bank Intt. | 14,315.00 |
| Development of income of youth | 17,058.00 | <u>Grant from</u> | |
| Environment protection campaign | 163,083.00 | TRAS | |
| Children's development programme | 89,743.00 | Opening Balance | 66,372.00 |
| Reintegration of child laborers | 104,367.00 | Voice of Children | 275,411.53 |
| Disaster Prevention Programme | 69,235.00 | Flood Relief | 245,582.99 |
| Refresher training for project co-workers | 39,056.00 | Remote Liabrary | 200,000.00 |
| | | Women Health Workshop | 30,904.00 |
| Personnel (Staff Salaries and Benefits) | | Bank Intt. | 7,233.10 |
| | | | |
| <u>ADMINISTRATIVE COST</u> | | | |
| Postage, Telephone, Stationery | 74,430.00 | | |
| Travel Expenses | 94,056.00 | | |
| Maintenance of vehicle, petrol | 60,077.00 | | |
| Office supplies | 51,776.00 | | |
| Office Rent | 15,600.00 | | |
| Bank Charges | 3,824.00 | | |
| Audit | 10,100.00 | | |
| | | | |



C.G.P.(PEAL MADURAI)

PROGRAMME COST

| | | |
|----------------------|-----------|------------|
| Books & Predicals | 3,777.00 | |
| CGP Centre Expenses | 17,800.00 | |
| National Workshop | 104886 | |
| Telephone Exp. | 17,500.00 | |
| Salary | 50,000.00 | |
| State Programme Exp. | 1,054.00 | 195,017.00 |

Grant from

Grant Received from TDH-(G)IP 635,000.00

ADMINISTRATIVE COST

| | | |
|-----------------------------|-----------|-----------|
| Misc. Exp. | 435.00 | |
| Hospitality & Staff Welfare | 5,818.00 | |
| Electricity Bill | 1,844.00 | |
| Postage & Courier | 610.00 | |
| Printing & Stationery | 347.00 | |
| Repair & Maintenance | 9,665.00 | |
| Travelling Exp. | 23,527.00 | |
| Small Office Equipment | 1,432.00 | 43,684.00 |

INSAF, New Delhi

PROGRAMME COST

| | | |
|--------------------------|-----------|------------|
| Campaigning & Networking | 27,261.00 | |
| National Program | 69,608.00 | |
| State Committee Meeting | 19,988.00 | |
| General Body Meeting | 39,007.00 | |
| People Action Week | 1,150.00 | |
| Youth Programme | 9,100.00 | |
| Women Convention | 33,819.00 | 199,933.00 |

ADMINISTRATIVE COST

| | | |
|----------------------------------|-----------|-----------|
| Audit Fees & Expenses | 6,000.00 | |
| Bank charges | 330.00 | |
| Computer Equipment & Maintenance | 3,800.00 | |
| Travel | 1,750.00 | |
| Books & Periodicals | 1,224.00 | |
| Office Rent | 8,000.00 | |
| Secretarial Support | 47,000.00 | |
| Postage & Courier | 33.00 | |
| Printing & Stationary | 30.00 | |
| Xeroxing | 100.00 | 68,267.00 |

OXFAM, New Delhi

CAMPAIGN

| | | |
|----------------------------------|-----------|------------|
| Block level meeting | 55,046.00 | |
| District level meeting | 46,708.00 | |
| Preparation of campagin material | 5,000.00 | 106,754.00 |

DOCUMENTATION

| | | |
|-------------------------|-----------|-----------|
| Acquesition of material | 500.00 | |
| Printing & Desigining | 64,000.00 | 64,500.00 |

ADMINISTRATIVE COST

| | | |
|-------------------|----------|----------|
| Communication | 1,100.00 | |
| Postage & Courier | 47.00 | |
| Travelling | 1,550.00 | 2,697.00 |



FLOOD (G)IP TDH

PROGRAMME COST

| | | |
|--|-------------------|------------|
| Bedding | 161,667.00 | |
| Distribution of Dry Ration | 317,165.00 | |
| Transportation and Labour cost of Relief | 14,843.00 | |
| Woolen cloth | <u>105,660.00</u> | 599,335.00 |

PERSONAL EXP.

| | | |
|-----------------------------|--|-----------|
| Coordination and Volunteers | | 12,000.00 |
|-----------------------------|--|-----------|

ADMINISTRATIVE COST

| | | |
|----------------------------------|---------------|-----------|
| Audit & Documentation | 4,378.00 | |
| Communication Phone Fax Post | 3,650.00 | |
| Travel Expenses for Coordination | 15,129.00 | |
| Bank Charges | <u>508.00</u> | 23,665.00 |

GRANT UNUTILIZED

| | | |
|---------------|-------------------|--------------|
| TDH | 1,114,327.00 | |
| CGP | 1,747.00 | |
| INSAF | 1,301.00 | |
| OXFAM DELHI | 151,109.00 | |
| OXFAM LUCKNOW | 124,098.00 | |
| TRAS | <u>131,722.63</u> | 1,524,304.63 |

| | | |
|-----------------------------------|--|------------|
| Excess of Income over Expenditure | | 235,245.00 |
|-----------------------------------|--|------------|

9,241,218.62

9,241,218.62

As per our report of even date.

Dated:
Place: Kathgodam

02 AUG 2011



For Sharda & Bahuguna
Firm Regn. No. 005629C
Chartered Accountants
R.K. Bahuguna
Partner
M.No. 074151

AMAN, ALMORA (U.K.)

**RECEIPT & PAYMENT ACCOUNT FOR THE YEAR ENDED 31/03/2011
CONSOLIDATED**

| RECEIPTS | AMOUNT(Rs.) | PAYMENT | AMOUNT(Rs.) |
|---|--------------|---|--------------|
| TO, | | By, | |
| <u>Opening Balance</u> | | <u>LOCAL ACCOUNT</u> | |
| <u>Cash in hand</u> | | | |
| Local Account | 6,453.00 | Traveiling | 3,542.00 |
| FC Account | 15,021.00 | Training & Workshop | 960.00 |
| | | Repair & Maintenance | 503.00 |
| Cash at Bank | | Rates & Taxes | 1,000.00 |
| <u>LOCAL ACCOUNT</u> | | Bank charges | 50.00 |
| State Bank of India, Almora | 210,759.00 | Audit Fee | 4,000.00 |
| | | Bee Keeping Exp. | 480.00 |
| <u>FCRA ACCOUNT</u> | | Nim Programme | 1,900.00 |
| Canara Bank | 1,156,286.00 | | |
| | 1,367,045.00 | <u>FCRA ACCOUNT</u> | |
| Programme Advance | | | |
| | 9,000.00 | <u>TDH</u> | |
| <u>LOCAL ACCOUNT</u> | | <u>PROGRAMME COST</u> | |
| Donation | 245,000.00 | Emergency Shelter | 1,463,985.00 |
| Misc. Receipts | 2,680.00 | Equipments for disaster prevention | 14,640.00 |
| | | Green House-Poly House | 52,205.00 |
| <u>FCRA ACCOUNT</u> | | Seed Bank | 20,000.00 |
| <u>Grant from</u> | | Goat Rearing | 186,600.00 |
| TDH-BMZ, Pune | 4,267,668.00 | Poultry Farming | 10,220.00 |
| | | Mountaineering Equipments | 136,154.00 |
| Bank Intt. | 39,117.00 | Educational Material for children | 19,971.00 |
| | | Development of women participation | 35,438.00 |
| <u>Grant from CGP</u> | | Development of income of women | 68,891.00 |
| Grant-in-Aid | 135,000.00 | Development of income of youth | 17,058.00 |
| Project grant for CGP National workshop | 99,000.00 | Environment protection campaign | 163,083.00 |
| | | Children's development programme | 89,743.00 |
| Bank Intt. | 5,547.00 | Reintegration of child laborers | 104,367.00 |
| | | Disaster Prevention Programme | 69,235.00 |
| <u>Grant from</u> | | Refresher training for project co-workers | 39,056.00 |
| INSAF, New Delhi | 268,200.00 | | 2,490,646.00 |
| | | Personnel (Staff Salaries and Benefits) | 1,181,225.00 |
| Bank Intt. | 1,301.00 | <u>ADMINISTRATIVE COST</u> | |
| | | Postage, Telephone, Stationery | 74,430.00 |
| <u>Grant from</u> | | Travel Expenses | 94,056.00 |
| OXFAM | - | Maintenance of vehicle, petrol | 60,077.00 |
| Bank Intt. | 1,302.00 | Office supplies | 51,776.00 |
| | | Office Rent | 15,600.00 |
| <u>Grant from</u> | | Bank Charges | 3,824.00 |
| OXFAM LUCKNOW | 1,587,650.00 | Audit | 10,100.00 |
| Bank Intt. | 14,315.00 | | 309,863.00 |



Grant from
TRAS

Voice of Children
Flood Relief
Remote Liabrary
Women Health Workshop

Bank Intt.

Grant from

Grant Recevied from TDH -(G)IP

C.G.P(Peal Madurai)

PROGRAMME COST

| | | | |
|------------|----------------------|------------|------------|
| 275,411.53 | Books & Predicals | 3,777.00 | |
| 245,582.99 | CGP Centre Expenses | 17,800.00 | |
| 200,000.00 | National Workshop | 104,886.00 | |
| 30,904.00 | Telephone Exp. | 17,500.00 | |
| | Salary | 50,000.00 | |
| 7,233.10 | State Programme Exp. | 1,054.00 | 195,017.00 |

ADMINISTRATIVE COST

| | | | |
|------------|-----------------------------|-----------|-----------|
| 635,000.00 | Misc. Exp. | 435.00 | |
| | Hospitality & Staff Welfare | 5,818.00 | |
| | Electricity Bill | 1,844.00 | |
| | Postage & Courier | 616.00 | |
| | Printing & Stationery | 347.00 | |
| | Repair & Maintenance | 9,665.00 | |
| | Travelling Exp. | 23,527.00 | |
| | Small Office Equipment | 1,432.00 | 43,684.00 |

INSAF, New Delhi

PROGRAMME COST

| | | | |
|--|--------------------------|-----------|------------|
| | Campaigning & Networking | 27,261.00 | |
| | National Program | 69,608.00 | |
| | State Committee Meeting | 19,988.00 | |
| | General Body Meeting | 39,007.00 | |
| | People Action Week | 1,150.00 | |
| | Youth Programme | 9,100.00 | |
| | Women Convention | 33,819.00 | 199,933.00 |

ADMINISTRATIVE COST

| | | | |
|--|----------------------------------|-----------|-----------|
| | Audit Fees & Expenses | 6,000.00 | |
| | Bank charges | 330.00 | |
| | Computer Equipment & Maintenance | 3,800.00 | |
| | Travel | 1,750.00 | |
| | Books & Periodcals | 1,224.00 | |
| | Office Rent | 8,000.00 | |
| | Secretarial Support | 47,000.00 | |
| | Postage & Courier | 33.00 | |
| | Printing & Stationary | 30.00 | |
| | Xeroxing | 100.00 | 68,267.00 |

OXFAM, New Delhi

CAMPAIGN

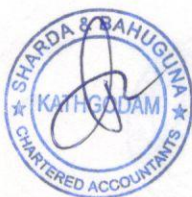
| | | | |
|--|----------------------------------|-----------|------------|
| | Block level meeting | 55,046.00 | |
| | District level meeting | 46,708.00 | |
| | Preparation of campagin material | 5,000.00 | 106,754.00 |

DOCUMENTATION

| | | | |
|--|-------------------------|-----------|-----------|
| | Acquesition of material | 500.00 | |
| | Printing & Designing | 64,000.00 | 64,500.00 |

ADMINISTRATIVE COST

| | | | |
|--|-------------------|----------|----------|
| | Communication | 1,100.00 | |
| | Postage & Courier | 47.00 | |
| | Travelling | 1,550.00 | 2,697.00 |



OXFAM, LUCKNOW

PROGRAMME COST

| | | |
|---|------------|------------|
| Fellowship programme | 240,000.00 | |
| Orientation workshop for planning and rep | 11,922.00 | |
| Quarterly Review Meeting | 36,393.00 | |
| Advisory Committee meeting | 14,103.00 | |
| Campaign on Natural Resources | 135,975.00 | |
| Strengthening of Van Panchayat Sarpanch | 18,867.00 | |
| Strengthening of J.H.M | 76,447.00 | |
| Lobbing and Advocacy | 168,098.00 | 701,805.00 |

Staff Cost and Benefits 594,000.00

ADMINISTRATIVE COST

| | | |
|--------------------------------|-----------|------------|
| Stationary, Phone, Postage etc | 45,428.00 | |
| Computer supplies | 3,700.00 | |
| Office Rent | 44,000.00 | |
| Local Conveyance | 69,467.00 | |
| Audit | 15,000.00 | |
| Bank Charges | 4,467.00 | 182,062.00 |

TRAS

PROGRAMME COST

| | | |
|-----------------------------------|------------|------------|
| Children Education Programme | 71,157.00 | |
| Children Health Programme | 20,688.00 | |
| Village Library | 71,961.00 | |
| Women's Health Education Workshop | 30,904.00 | |
| Flood Relief Programme | 124,689.00 | 319,399.00 |

DIR. EXP.

| | | |
|---|------------|------------|
| Vimarsh Programme (VOC) | 123,715.00 | |
| Vimarsh Programme (Flood Disaster Reli) | 120,893.99 | |
| Vimarsh Programme (Remote Library) | 100,000.00 | 344,608.99 |

Staff Salary and Benefits 11,500.00

ADMINISTRATIVE COST

| | | |
|-------------------------------|-----------|-----------|
| Communication | 25.00 | |
| Coordination Exps. | 11,393.00 | |
| Travelling | 2,507.00 | |
| - Bank charges | 550.00 | |
| Administration Exps | 1,663.00 | |
| Administration Exps (Library) | 2,135.00 | 18,273.00 |



FLOOD (G)IP *TDH*

PROGRAMME COST

| | | |
|--|------------|------------|
| Bedding | 161,667.00 | |
| Distribution of Dry Ration | 317,165.00 | |
| Transportation and Labour cost of Relief | 14,843.00 | |
| Woolen cloth | 105,660.00 | 599,335.00 |

PERSONAL EXP.

| | | |
|-----------------------------|--|-----------|
| Coordination and Volunteers | | 12,000.00 |
|-----------------------------|--|-----------|

ADMINISTRATIVE COST

| | | |
|----------------------------------|-----------|-----------|
| Audit & Documentation | 4,378.00 | |
| Communication Phone Fax Post | 3,650.00 | |
| Travel Expenses for Coordination | 15,129.00 | |
| Bank Charages | 508.00 | 23,665.00 |

Closing Balance

Cash in hand

| | | |
|---------------|----------|----------|
| Local Account | 3,748.00 | |
| FC Account | 1,198.00 | 4,946.00 |

Cash at Bank

Local Account

| | | |
|----------------------------|------------|--|
| State Bank of India,Almora | 448,709.00 | |
|----------------------------|------------|--|

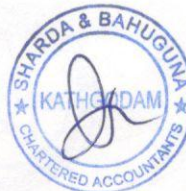
FC Account

| | | |
|----------------------|--------------|--------------|
| Bank (Canara Bank) | 1,523,106.63 | 1,971,815.63 |
|----------------------|--------------|--------------|

9,458,430.62

9,458,430.62

As per our report of even date.



For Sharda & Bahuguna
 Firm Regn. No. 005629C
 Chartered Accountants

R.K. Bahuguna
 Partner
 M.No. 074151

Dated: 02 AUG 2011

Place: Kathgodam